

**WILLIAMSBURG
ARCHITECTURAL REVIEW BOARD MINUTES
Tuesday, September 23, 2003**

CALL TO ORDER AND ATTENDANCE

The regular semimonthly Architectural Review Board meeting was held on Tuesday, September 23, 2003, at 6:30 p.m. in the third Floor Conference Room of the Municipal Building.

Chairman Williams called the meeting to order. Present in addition to Mr. Williams were Board members Mr. Sandbeck, Mr. Durbin, Mr. Walker, Mr. Pons, and Mr. Spence. Board member Mr. Watson was absent. Also present was Zoning Administrator Murphy and Zoning Officer Beck.

CONSENT AGENDA

**ARB #03-058 Suter's Handcrafted Furniture – Exterior Change
(dormer on rear elevation to match dormer on front
elevation) – Approved.**

**ARB #03-076 Finelli/708 Goodwin Street – Addition (bathroom)-
Approved.**

**ARB #03-077 Temple Beth-El/600 Jamestown Road – Exterior Change
(handrails) - Approved.**

**ARB #03-078 Malara/104 Westover Avenue – Addition (deck)-
Approved.**

**ARB
SIGN #03-033 BB&T Bank/300 Second Street – Awning – Approved.**

**ARB
SIGN #03-037 Creative Cuisines/1300 Garrison Avenue – Building
Mounted Sign – Approved.**

Mr. Walker motioned to approve the consent agenda as presented.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Pons, Mr.
 Spence.

Nay: None.

Absent: Mr. Watson.

Abstain: None.

ARCHITECTURAL PRESERVATION DISTRICT

**ARB #03-079 Frank/108 Washington Avenue – Exterior Changes
(dormer, roof, window on left elevation & color change).**

Ms. Murphy noted the application was not on consent agenda because the applicant had chosen colors that were not from the approved color palette which must be approved on a case-by-case basis. She presented samples of the proposed colors to the Board and recommended approval since the colors closely match colors from the approved color palette.

Mr. Walker motioned to approve ARB# 03-079 as presented.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Pons, Mr. Spence.
Nay: None.
Absent: Mr. Watson.
Abstain: None.

CORRIDOR REVIEW DISTRICT

ARB #03-081 Bradley/802 Jamestown Road – Addition to building

Jeff Barra, Toano Design, Inc. presented final designs and a sample of the roof material for a proposed addition to the rear of the building. He noted the following:

- An architectural grade shingle manufactured by GAF Slate Line with English Gray Slate color is proposed for the addition.
- This shingle closely matches the slate on the existing structure and the existing shingles on the detached garage.
- A door on the right elevation has shifted approximately two feet from its original location on conceptual plans.

A discussion followed concerning the proposed shingles and the visibility of the addition from Jamestown Road.

Mr. Williams motioned to approve ARB# 03-081.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Pons, Mr. Spence.
Nay: None.
Absent: Mr. Watson.
Abstain: None.

SIGNS

ARB

SIGN #03-036 Miller Investments Company, LLC/1305 Richmond Road – Monument & Building Mounted Signs

Dick Shively and Colen Hodgson presented their request for a monument and building mounted signage for BP and Miller Neighborhood Market. They noted the following:

- The colors for the BP signs are similar to those on the City's approved color palette and they request approval of the BP monument sign and two helos signs on the building.
- The helos signs have been relocated from the canopy to the building as requested at the last meeting.
- The Miller Neighborhood Market sign will replace the AMOCO signs over the doors on the building. Two signs are proposed one over the door on Richmond Road and one over the door on Lafayette Street.
- The pearl color on the monument sign will have an opaque background.
- These signs are national corporate colors that identify their company and they are seeking approval of these signs.

A general discussion followed with the Board noting the following:

- The number of colors proposed (eight) on the BP monument sign exceeds three which is the number allowed in the ***Design Review Guidelines***. Some members noted they could not support eight colors which far exceed the number allowed by the ***Design Review Guidelines***.
- Mr. Williams noted that the red, white and blue on the sign could be considered an accent.
- It was noted that the Miller Neighborhood Market sign which contains a yellow background with red and blue lettering does not match the BP signage.
- It was recommended that a pearl white opaque background with green lettering be used for the Miller Neighborhood Market sign instead of the yellow, red and blue colors proposed to be consistent with the monument and helos signs.

Mr. Williams motioned to approve ARB Sign #03-036 for the monument sign and the helos signs only as presented by the applicant. He noted the applicant must return for approval for the Miller Neighborhood Market sign when the applicant discusses the proposed color changes with the owner.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams.

Nay: Mr. Walker, Mr. Pons, Mr. Spence.

Absent: Mr. Watson.

Abstain: None.

Due to a tie, the motion failed.

Mr. Hodgson asked the Board if they would be willing to approve the monument sign without the red, white and blue accent thereby reducing the number of colors and enabling them to take an approval to company representatives this week.

Mr. Williams motioned to approve ARB Sign# 03-036 excluding the Miller Neighborhood Market conditioned upon the red, white, and blue accent stripes for AMOCO being removed from the monument sign to reduce the number of colors proposed to meet the **Design Review Guidelines**.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Pons, Mr. Spence.
Nay: None.
Absent: Mr. Watson.
Abstain: None.

Mr. Hodgson asked if the Board could conditionally approve the Miller Neighborhood Market sign based upon it containing colors from the monument sign.

Mr. Walker motioned to allow staff to approve the Miller Neighborhood Market sign conditioned upon the sign having an opaque background with pearl, green and white colors from the monument sign.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Pons, Mr. Spence.
Nay: None.
Absent: Mr. Watson.
Abstain: None.

CONCEPTUAL REVIEW

ARB #03-080 Med Express/120 Monticello Avenue – Renovations to Exterior of Building

Andy Cronan, Guernsey and Tingle Architects, and Dr. Mike Renforth presented their request for renovations to the SunTrust building on Monticello Avenue. Mr. Cronan noted the following changes to the building:

- The existing single glazed window would be replaced with double glazed windows.
- A new cornice and curtain wall is proposed.

- Portions of the existing brick remaining will be painted.
- A new brick element and roof is proposed on the corner of Monticello Avenue and Richmond Road.
- Relocate the main entrance to the northeast corner with a new glass entrance.
- Add stucco to upper story and cornices.

A general discussion followed with Board members agreeing the design was an improvement to the building. The Board noted the amount of stucco proposed exceeds 20% which is recommended by the ***Design Review Guidelines*** for structures being renovated. The Board discussed several options on reducing the amount of stucco on the building. The applicant stated they would investigate those options and return for final approval at a later date. They requested the Board to conceptually approve the application so that investors would know final approval was contingent upon changes as discussed at the meeting for the amount of stucco on the building.

Mr. Spence motioned to conceptually approve ARB# 03-080 conditioned upon the amount stucco on the building being diminished, as discuss at the meeting, to bring the amount of stucco in conformance with the ***Design Review Guidelines***.

Recorded vote on the motion:

Aye: Mr. Sandbeck, Mr. Durbin, Mr. Williams, Mr. Walker, Mr. Pons, Mr. Spence.
Nay: None.
Absent: Mr. Watson.
Abstain: None.

Minutes September 9, 2003

The minutes were approved with one minor correction.

The Board agreed for the Chairman to send a letter to Ms. Cannon noting the Board does not have jurisdiction on setback changes to subdivision plats.

There being no further business, the meeting adjourned at 8:00 p.m.

Jason Beck
Zoning Officer